

IN THE CIRCUIT COURT
FOR THE TWENTIETH JUDICIAL CIRCUIT
ST. CLAIR COUNTY, ILLINOIS

Plaintiff,	)	
	)	
	)	
vs.	)	No. ____-FC-____
	)	
	)	
Defendant.	)	

SUMMONS

Residential Foreclosure

To each defendant:

You are summoned and required to file and *answer in this cause, or otherwise file your *appearance in the Office of the Clerk of this Court located at: 10 Public Sq, Illinois within thirty (30) days after service of this summons, not counting the day of services. **IF YOU FAIL TO DO SO, A JUDGEMENT OR DECREE BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.**

YOU MAY STILL BE ABLE TO SAVE YOUR HOME. DO NOT IGNORE THIS DOCUMENT.

By order of the Chief Judge of the Circuit Court of the Twentieth Judicial Circuit, this case is set for Mandatory Mediation on _____ at _____ **am / pm** at the St. Clair County Courthouse, located at 10 Public Sq, Illinois. You will meet with the Mediation Administrator to see if you qualify to continue in the mediation program to discuss options you may have and to pre-screen you for a potential mortgage modification. For further information on the mediation process please see the attached NOTICE OF MANDATORY MEDIATION.

YOU MUST APPEAR ON THE DATE ABOVE OR YOUR RIGHT TO MEDIATION WILL TERMINATE.

- You have been sued. Read all documents attached to this Summons. To participate in the case, you **MUST** file an official document with the court within the time stated on this Summons called an "Appearance" and a document called an "Answer/Response". The Answer/Response is not required in small claims or eviction cases unless ordered by the court. If you do not file an Appearance and Answer/Response on time, the court may decide the case without hearing from you, and you could be held in default and lose the case.
- After you fill out the necessary documents, you need to electronically file (e-file) them with the court. To e-file, you must create an account with an e-filing service provider. For more information, go to ilcourts.info/efiling. If you cannot e-file, you can get an exemption that allows you to file in-person or by mail.
- You may be charged filing fees, but if you cannot pay them, you can file an Application for Waiver of Court Fees.
- It is possible that the court will allow you to attend the first court date in this case in-person or remotely by video or phone. Contact the Circuit Court Clerk's office or visit the Court's website to find out whether this is possible and, if so, how to do this.
- Need help? Call or text Illinois Court Help at 833-411-1121 or go to ilcourthelp.gov for information about going to court, including how to fill out and file documents. You can also get free legal information and legal referrals at illinoislegalaid.org. All documents referred to in this Summons can be found at ilcourts.info/forms. Other documents may be available from your local Circuit Court Clerk's office or website.
- ¿Necesita ayuda? Llame o envíe un mensaje de texto a Illinois Court Help al 833-411- 1121, o visite ilcourthelp.gov para obtener información sobre los casos de la corte y cómo completar y presentar formularios.

To the Officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed.

This summons may not be served later than thirty (30) days after its date.

WITNESS _____

Date

(Seal of Court)

(Clerk of the Circuit Court)

Attorney or Party, if not represented by an attorney

Name

ARDC #

Firm Name

Attorney for

Address

City & Zip

Telephone

Email Address

The Answer and/or Appearance filing fee is based upon the dollar amount of said case